

**RULES GOVERNING THE ELECTION FOR ONE (1) ACTIVE EMPLOYEE TRUSTEE
OF THE LABORERS' AND RETIREMENT BOARD EMPLOYEES'
ANNUITY AND BENEFIT FUND OF CHICAGO
ELECTION TO BE HELD THURSDAY, OCTOBER 15, 2015
FOR A TERM ENDING DECEMBER 1, 2018**

1. Victor Roa and Carol Hamburger, Trustees of the Laborers' and Retirement Board Employees' Annuity and Benefit Fund of Chicago ("LABF"), shall constitute the Election Committee for the election to be held on October 15, 2015 and shall decide the form of ballot to be used.
2. All disputes shall be referred to the Election Committee and the findings of such Committee shall be final and conclusive.
3. The Election Committee shall appoint the necessary number of clerks to function at the voter identification check in and any other place that might be necessary for the orderly conduction of the election.
4. Per 40 ILCS 11-182, any active employee participant who holds or will have held a position by virtue of certification and appointment as a result of a competitive civil service examination, as distinguished from temporary appointment, or so hold a position which is not exempt from the classified service or the personnel ordinance of a city that has adopted a career service ordinance, for a period of not less than five (5) years prior to the date of election is eligible to become a candidate for this trustee position.
5. Per 40 ILCS 11-224, no member of the board shall receive any moneys from the fund as salary for service performed as a member or as an employee of the Board
6. Notice of this election shall be published in the legal notice section of the Chicago Sun-Times and/or such other newspapers of general publication published in Chicago, once during the week of August 9, 2015 and once during the week of August 16, 2015. Notice of the election shall also be posted on the LABF's website.
7. For an active employee participant to have his/her name placed upon the printed ballot as a candidate in this election, he/she must submit a nominating petition to the LABF by the dates specified below in paragraph 8. The nominating petition must contain a signed statement by the active employee participant that he/she desires to have his/her name placed upon the ballot for trustee at the election to be held on Thursday, October 15, 2015. The petition must also contain the signatures of at least ten (10) other active employee participants in support of his/her candidacy for trustee, along with their addresses and dates of birth.

Active employee participants who desire to become candidates at this election may obtain nominating petitions by contacting the office of the Executive Director of the LABF in Suite 1300, 321 N Clark St, Chicago, Illinois 60654, or by downloading from the LABF website at: www.LABFChicago.org. Nominating petitions will be available August 10, 2015 – September 1, 2015.

8. Completed nominating petitions must be mailed to the LABF office, Suite 1300, 321 N Clark St, Chicago, Illinois 60654; Attn: Candidate Petition; with a postmark date no later than Thursday, August 27, 2015; or faxed to the LABF at 312-236-0574 no later than 3 p.m. CDT on Wednesday, September 2, 2015, or hand delivered to the LABF prior to 3 p.m. CDT on Wednesday, September 2, 2015.

ELECTION RULES *continued*

9. The names of the candidates shall be printed on the ballot in the order of their filing in the office of the Fund. In the event nominating petitions for two (2) or more active employee participants are received at the same time, their position on the ballot shall be determined by lottery. The Executive Director shall have these names placed in a container and the names of these active employee participants shall be placed on the ballot in the order in which they are drawn. This procedure shall take place as soon as conveniently possible after the simultaneous filing of said nomination petitions but no later than Friday, September 11, 2015. Those individuals who have filed said petitions are entitled to observe this procedure.
10. Any Candidate, who has filed a nominating petition, may withdraw by filing written notice of withdrawal with the Executive Director of the LABF before 4:00 p.m. on Thursday, September 10, 2015.
11. Only the names of active employee participants that have filed valid nominating petitions shall be printed on the ballot.
12. The said election shall be held in the designated area of the building, 321 N Clark St, Chicago, IL on Thursday, October 15, 2015, between the hours of 6:00 a.m. and 6:00 p.m. The polls shall close for the receipt of such ballots promptly at 6:00 p.m., except for the receipt of ballots as may be cast by persons who shall be in the polling place at such hour for the purpose of casting such ballots.
13. All persons, who are active employee participants in the Fund at the time such election is held, are eligible to vote. Each active employee participant requesting a ballot must adequately identify himself at the identification section by means of a City of Chicago identification card, a valid driver's license, or other suitable identification.
14. Each candidate may appoint one (1) Fund active employee participant to act as a Watcher during the count of the ballots. The Watcher's name must be submitted to the Executive Director at least one week prior to the day of ballot counting. Watchers are required to conduct themselves in an orderly manner.
15. Up to three (3) Judges of Election, who shall be both a staff member of the Fund office, and an employee participant of the Fund, may be selected by the Election Committee.
16. Each ballot shall be initialed by a judge of election before such ballot is given to the voter and no ballot shall be counted which has not been so initialed.
17. The Judges of Election shall count the ballots on Thursday, October 15, 2015 starting shortly after 6:00 p.m. at the LABF offices. Any candidate may observe the counting of the ballots.
18. The candidate receiving the highest number of votes shall be declared elected. In the event of a tie, a coin toss administered by the Election Committee will determine the winner.
19. Suitable badges shall be furnished those individuals serving as Judges of Election, Watchers, and Clerks for the election.
20. No electioneering shall be allowed on the premises of the 321 North Clark building on the day of the election. This includes the wearing of any badge or other insignia in support of any candidate.
21. The Election Committee is hereby empowered to alter these rules or make and enforce such further rule or rules as the said Committee may deem advisable for the proper and orderly conduct of said election. They may establish expedited voting procedures whenever there is only one (1) candidate for a position.