



**LABORERS' AND RETIREMENT BOARD EMPLOYEES'
ANNUITY AND BENEFIT FUND OF CHICAGO**

**321 North Clark Street, Suite 1300
Chicago, Illinois 60654-4739**

Freedom of Information Informational Packet

This packet contains the following information pursuant to the Illinois Freedom of Information Act (FOIA):

- I. Description of the Fund
- II. Administrative Organization
- III. FOIA Process and Procedures

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FOIA Information Packet**

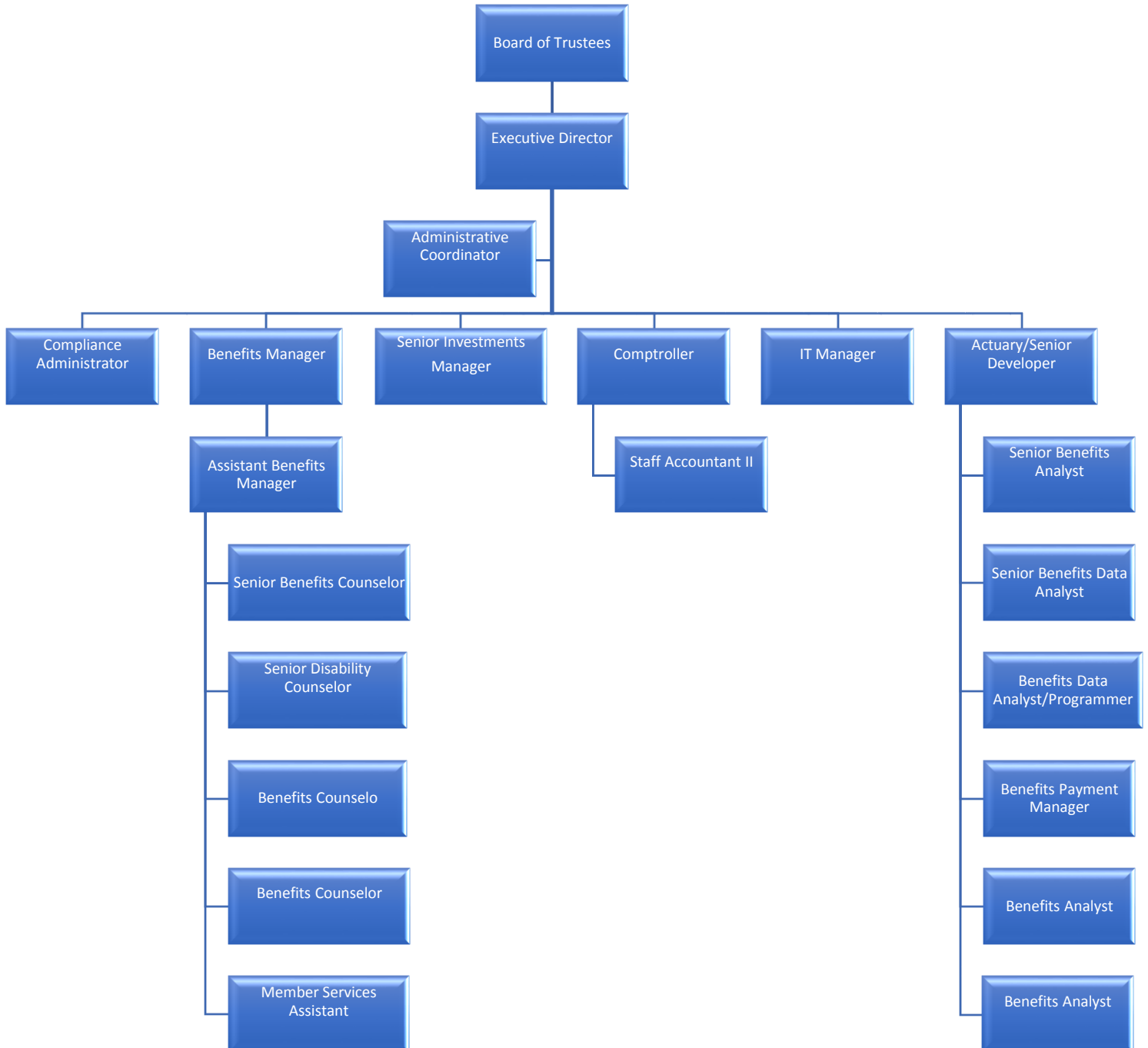
I. Description of the Fund

The Laborers’ and Retirement Board Employees’ Annuity and Benefit Fund of Chicago (LABF or Fund) was established in 1935 by the Illinois legislature and created to provide retirement and disability benefits to its members and their beneficiaries. The LABF’s members include individuals who are employed by the City of Chicago in positions classified as “labor service,” certain Board of Education members, and individuals employed by the Laborers’, Policemen’s and Firemen’s Annuity and Benefit Funds of Chicago.

The LABF’s Board of Trustees administers Fund benefits, manages the Fund’s assets, and employs approximately 20 full time staff members. All members of the Board of Trustees are fiduciaries with respect to the LABF and are statutorily mandated to discharge their duties as such solely in the interest of the Fund’s participants and their beneficiaries. The LABF’s Executive Director oversees all administrative functions and supervises the office staff. The LABF’s administrative operating budget for 2023 is approximately \$4.0 million.

Board of Trustees	
Victor Roa Member Appointed by Union President	James V. Capasso, Jr. Elected Retired Member
Reshma Soni Comptroller, City of Chicago Vice President	Jennie Bennett Chief Financial Officer, City of Chicago Appointed Member
Michael LoVerde Elected Active Member Secretary	Thomas Crivellone Elected Active Member
Melissa Conyears-Ervin City Treasurer, City of Chicago Ex-Officio Member	Stephen Skardon Chief Risk Officer, City of Chicago Appointed Member

Laborers' and Retirement Board Employees'
Annuity and Benefit Fund of Chicago
Organizational Chart



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III. FOIA Process and Procedures

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq. (FOIA), all records of a public body are presumed to be open for inspection and copying, unless the disclosure of such public records meets any of the enumerated exemptions set forth in Section 7 of the FOIA. For more information regarding FOIA and current exemptions, please review the Illinois Freedom of Information Act at 5 ILCS 140/1 et seq. Further, per 5 ILCS 140/8.5, LABF is not required to supply information which is published on its website (www.labfchicago.org).

Information that is available for public review can be requested pursuant to FOIA by writing a formal request to the LABF's FOIA Officer and submitting it by email, mail, or fax.

Email: FOIA@labfchicago.org

Mailing Address:

321 N Clark Street Suite 1300
Chicago, IL 60654-4739

Fax: (312) 236-0574

Requests should include the requester's name, address, telephone number and a description of the records requested.

Generally, for non-commercial purposes requests, the LABF will respond to requests for information within (5) five business days of receipt of the request. The FOIA Officer will contact the requester if additional time is needed to respond to the request.

A fee will not be charged for the first 50 pages of a response. Additional pages will be assessed a fee of \$.05 per page. Please note that all requested documents may not be available under a FOIA request. LABF may require that the fee be paid prior to preparing copies. For additional questions about requests for information, please contact LABF's FOIA Officer at (312) 236-2065.