

MEMBERSHIP INFORMATION FORM

OFFICE USE ONLY

Office #:

Tier 1 ☐

Tier 2 ☐

Other ☐

Notes:



LABORERS' AND RETIREMENT BOARD EMPLOYEES' ANNUITY AND BENEFIT FUND OF CHICAGO

Read Carefully. Answer All Questions. Upon Completion Please Sign On The Last Page.

Each employee is required to complete this Membership Information Form and return it to the LABF. This form is a permanent record. Please return it in good condition.

The information that you provide will be used to determine your benefits; therefore, it is of the utmost importance that the following questions be answered completely and accurately. The LABF also requires certain documentation to identify its members and to determine benefits. Please see the last page for all required documents.

Please be advised that the LABF requires Social Security Number(s) for tax reporting purposes, internal verification, and administrative services associated with the payment of retirement and other benefits.

PLEASE PRINT. USE INK.

EMPLOYEE INFORMATION

1. Full name: _____
First Middle Last Suffix Maiden (if applicable)
2. Social Security Number: _____ - -
3. Gender: ☐ Male ☐ Female
4. Address: _____
Street Address Apt. # City State Zip Code
5. Primary phone: _____ Area Code Alternate phone: _____ Area Code
6. Email: _____
7. Date of birth: ____/____/____
Month Day Year
8. Place of birth: _____
City State/Province Country
9. Father's full name (Living or Deceased): _____
Mother's full name including maiden name (Living or Deceased): _____
10. Employer: _____
11. Start date of your current employment: ____/____/____
Month Day Year
12. Title: _____
13. Department/Bureau: _____
14. Payroll Number (If available): _____

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PLEASE ANSWER ALL QUESTIONS

Rev 12/27/2016

MARITAL STATUS

Please Note: As of June 1, 2011, Illinois recognizes legal civil unions between two people. Therefore, all pension benefits made available to a married member and his or her spouse are also available to a member and his or her civil union partner. The eligibility requirements for benefits are the same for a civil union partner and for a married spouse. Any LABF publication or communication which includes the word spouse or widow, also means and includes parties to a civil union. Any use of the term marriage also includes civil unions.

15. Current marital status: ☐ Never Married ☐ Married/Civil Union ☐ Divorced ☐ Widowed

CURRENT MARRIAGE: If you are legally married, even if you are separated from your spouse, you must complete questions 15 – 21.

16. Spouse's full name: _____
First Middle Last Suffix Maiden (if applicable)

17. Spouse's Social Security Number: _____ - - 18. Spouse's date of birth: ____ / ____ / ____
Month Day Year

19. Spouse's gender: ☐ Male ☐ Female

20. Date of marriage: ____ / ____ / ____ Place of marriage: _____
Month Day Year City State/Province Country

21. Spouse's father's full name (Living or Deceased): _____

Spouse's mother's full name including maiden name (Living or Deceased): _____

PREVIOUS MARRIAGES: Please complete all of the following, if applicable:

22. For each of **your** previous legal marriages.

FULL NAME (INCLUDE MAIDEN NAME, IF APPLICABLE)	MARRIAGE		DISSOLUTION	
	DATE (MONTH/DAY/YEAR)	LOCATION (CITY, STATE/PROVINCE, COUNTRY)	DATE (MONTH/DAY/YEAR)	LOCATION (CITY, STATE/PROVINCE, COUNTRY)
	/ /		/ /	
	/ /		<input type="checkbox"/> DIVORCE <input type="checkbox"/> ANNULMENT <input type="checkbox"/> DEATH	
	/ /		/ /	
	/ /		<input type="checkbox"/> DIVORCE <input type="checkbox"/> ANNULMENT <input type="checkbox"/> DEATH	

23. For each of **your spouse's** previous legal marriages.

FULL NAME (INCLUDE MAIDEN NAME, IF APPLICABLE)	MARRIAGE		DISSOLUTION	
	DATE (MONTH/DAY/YEAR)	LOCATION (CITY, STATE/PROVINCE, COUNTRY)	DATE (MONTH/DAY/YEAR)	LOCATION (CITY, STATE/PROVINCE, COUNTRY)
	/ /		/ /	
	/ /		<input type="checkbox"/> DIVORCE <input type="checkbox"/> ANNULMENT <input type="checkbox"/> DEATH	
	/ /		/ /	
	/ /		<input type="checkbox"/> DIVORCE <input type="checkbox"/> ANNULMENT <input type="checkbox"/> DEATH	

CHILDREN

24. Do you have any children? ☐ YES ☐ NO

If you answered yes, list **ALL** of your children, adult and minor (biological and adopted).

CHILD'S FULL NAME	DATE OF BIRTH (MONTH/DAY/YEAR)	GENDER (M or F)	PLACE OF BIRTH (CITY, STATE/PROVINCE, COUNTRY)	SOCIAL SECURITY #
	/ /			- -
	/ /			- -
	/ /			- -
	/ /			- -
	/ /			- -
	/ /			- -

PLEASE ANSWER ALL QUESTIONS

PRIOR SERVICE

Answers to questions 25 – 27 may help to determine which tier of benefits applies to you. Remember, it is of the utmost importance to answer the following questions completely and accurately.

25. Were you ever employed by the City of Chicago, Board of Education or a City of Chicago retirement board at any time before this current period of employment? ☐ YES ☐ NO

If you answered yes, please complete the following table. You may have the right, subject to certain conditions, including payments, to receive credit for past service for benefit purposes.

START DATE	END DATE	EMPLOYER/DEPARTMENT/BUREAU	TITLE
/ /	/ /		
/ /	/ /		
/ /	/ /		

RECIPROCAL SERVICE: Have you ever been a member of an Illinois public pension plan as covered by the Reciprocal Act 5 ILCS 40/(c)20.

26. Do you have past or current service credits in any of the retirement systems listed below that may be considered in the Illinois Retirement Systems Reciprocal Act? ☐ YES ☐ NO

If you answered yes, please indicate which system(s) below:

Municipal Employees' Annuity & Benefit Fund	<input type="checkbox"/>	Chicago Teachers' Pension Fund	<input type="checkbox"/>
Cook County Employees' Annuity & Benefit Fund	<input type="checkbox"/>	Illinois Municipal Retirement Fund	<input type="checkbox"/>
Park Employees' Annuity & Benefit Fund	<input type="checkbox"/>	State Employees' Retirement System of Illinois	<input type="checkbox"/>
Forest Preserve District Employees' Annuity & Benefit Fund	<input type="checkbox"/>	Metropolitan Water Reclamation District of Greater Chicago	<input type="checkbox"/>
Teachers' Retirement System of Illinois	<input type="checkbox"/>	State Universities Retirement System of Illinois	<input type="checkbox"/>
Policemen's Annuity & Benefit Fund of Chicago	<input type="checkbox"/>	Judges' and General Assembly Retirement System of Illinois	<input type="checkbox"/>
Firemen's Annuity & Benefit Fund of Chicago	<input type="checkbox"/>		

27. Are you receiving a benefit from any of the retirement systems listed above? ☐ YES ☐ NO

Are you eligible for a deferred benefit from any of the retirement systems listed below? ☐ YES ☐ NO

MILITARY SERVICE: If you left employment with the City to serve in the U.S. Armed Forces and returned to City employment within 90 days after discharge, as outlined in ILCS 5/11, you may be eligible to pay for this service.

28. Have you ever served in any of the United States Armed Forces? ☐ YES ☐ NO

If you answered yes, please complete the table below for all periods of such service.

START DATE	END DATE	BRANCH OF SERVICE	RANK
/ /	/ /		
/ /	/ /		

CHICAGO TRANSIT AUTHORITY (CTA) SERVICE: If you previously worked for the CTA and meet certain criteria, as outlined in ILCS 5/11, you may be eligible to pay for this service.

29. Were you ever employed by CTA? ☐ YES ☐ NO

If you answered yes, please complete the table below for all periods of such employment.

START DATE	END DATE	DEPARTMENT/BUREAU	TITLE
/ /	/ /		
/ /	/ /		

PLEASE ANSWER ALL QUESTIONS

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IMPORTANT NOTICES

BE ADVISED, you will not be subject to Social Security withholding from your employee paycheck because you may be entitled, upon retirement, to a pension from the LABF. For further information regarding the “**Windfall Elimination Provision**” and the “**Government Pension Offset**,” please visit the Social Security website at: www.ssa.gov.

BE ADVISED, it is your responsibility to provide the LABF with a completed and notarized **Beneficiary Designation Form**. You may change your beneficiary at any time by completing and submitting a new notarized form.

BE ADVISED, if you have a life event such as a marriage, birth, death or divorce, you are required to provide certified documentation to the LABF to complete your records.

BE ADVISED, if you move or your address changes, it is your responsibility to provide updated contact information to the LABF.

REQUIRED DOCUMENTS

Please submit original documents of the following:

- ☐ State or County Certified Record of Birth or Naturalization Papers
 - ☐ 1. Member
 - ☐ 2. Spouse (if married)
 - ☐ 3. Children (under the age of 18)
- ☐ State Certified Certificate of Marriage (if married)
- ☐ Certified Certificate of Death (if self or spouse have ever been widowed)
- ☐ Certified Divorce Decree (Proof of Dissolution of ALL Marriages – for self and spouse if divorced before current marriage)
- ☐ Beneficiary Designation Form (Must be notarized. Scratch-outs or white-outs are not acceptable.)
- ☐ Membership Information Form
- ☐ Social Security Card(s) (photocopies are acceptable)
 - ☐ 1. Member
 - ☐ 2. Spouse (if married)
 - ☐ 3. Children (under the age of 18)

Please note, all original documents will be returned to you. Applications for future benefits with the LABF cannot be processed until all required documents are received.

SIGNATURE

I declare under penalty of perjury that all the above information is true and correct to the best of my knowledge and belief. I understand that any person who knowingly makes any false statement, or falsifies, or permits to be falsified, any record in an attempt to defraud the LABF is guilty of a Class 3 felony. A “statement” or “record” includes, but is not limited to, this Membership Information Form and all other LABF documentation.

Signature: _____ Date: _____

TO BE FILLED OUT IN CASE OF ILLITERACY

Information Sheet prepared by: _____
Please Print

I certify that the previous answers were written at the request of the employee and that the mark that appears above on the signature line was placed there by said employee as his or her mark.

Witness signature: _____ Address: _____

Witness signature: _____ Address: _____

PLEASE ANSWER ALL QUESTIONS